

Accredited Standards Committee*
X3, Information Technology

Doc. No.:X3T10.1/96a009r0

Date:May 21, 1996

Project:

Ref. Doc.:

Reply to:Lawyence J. Lamers

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«fname» «lname»
«company»
«address1»
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Dear Sir or Madam,

Your membership on X3T10.1 is in jeopardy due to your failure to attend two out of the last three successive meetings. My records indicate that your organization's recent attendance at plenary meetings does not meet these requirements. If you believe that my records are in error, please contact me. In accordance with the X3/SD-2, Organization, Rules and Procedures of X3 (section 4.2.6)"Voting members of X3 and its subgroups shall be terminated under the following conditions:

- a) The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:
 - (1) attend two out of three successive meetings, in which case the membership shall be terminated if not represented at the next meeting; or
 - (2) return ballots from two successive mailings, in which case the membership shall be terminated if the next ballot is not returned.

An organization fails to perform an above action when none of the organization's representations perform the action.

- (b) The voting membership will be canceled by the X3 Secretariat for failure to pay appropriate service fees within the time specified by the X3 Secretariat.

X3 or its subgroups may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.

If your membership is in jeopardy specified in a) (1) above, and you allow your membership to lapse, you can re-obtain voting membership by attending two of three consecutive X3T10.1 meetings.

Please note: It is possible for an organization to be in jeopardy two meetings in a row. I am often asked about this. If your organization attended regularly up to meeting n and then missed two meetings, it would be in jeopardy at meetings n+3 and n+4 even your organization attended meeting n+3.

The meeting announcement for the next X3T10.1 meeting is attached.

Please mention X3T10.1 when making hotel reservations. Additional information regarding this meeting is contained at the front of the committee mailing.

Sincerely,
Lawrence J. Lamers
Chairman X3T10.1 (acting)

cc: Ms. Katrina Gray, X3 Secretariat

* Operating under the procedures of The American National Standards Institute.
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