

**Accredited Standards Committee
X3, Information Processing Systems**

Doc. No.: X3T13/D96121r0
Date: 2/5/96
Project:
Ref. Doc.:
Reply to: Gene Milligan
Seagate Technology
OKM 251
10323 West Reno (West Dock)
P.O. Box 12313
Oklahoma City, OK 73157-2313
(405) 324-3070 FAX: 324-3794
gene_milligan@notes.seagate.com

Procedure for Funding X3T13 Technical Editors

Abstract: The volume of work in X3T13 may exceed the capacity and capabilities of volunteer technical editors. This procedure is intended to provide funding for paid editors to support the development and publication efforts within X3T13. The necessary funds (Editors Fund) will be collected by adding a nominal surcharge to the mailing subscription fee. Funds would be distributed to the paid editors by the X3 Secretariat upon approval of an invoice by X3T13.

Enactment: This procedure shall be enacted upon approval by X3T13. Upon enactment, the X3 Secretariat shall establish accounting procedures to collect and administer the Editor Fund.

Funds Collection: The Editors Fund shall be maintained by the X3 Secretariat. A surcharge of \$50.00 shall be added to the X3T13 Mailing Subscription Fee. The funds collected from this surcharge shall be accumulated in the Editors Fund. Moneys remaining in the Editors Fund at the end of the year shall be rolled over into the Editors Fund for the next year. X3T13 may adjust the amount of the surcharge to the Mailing Subscription Fee from year to year to reflect anticipated editing workload.

Funds Accounting: The X3 Secretariat shall report that status of the Editors Fund to X3T13 annually and whenever the X3 Secretariat receives an invoice for editing work.

Funds Distribution: Upon receipt of a written invoice for editing work, the X3 Secretariat shall notify the X3T13 Chair providing a copy of the invoice and the current balance in the Editors Fund. The X3T13 Chair shall either add an item to the agenda of the next X3T13 meeting or issue a letter ballot to authorize payment of the invoice. Upon X3T13 approval of the invoice, the X3T13 Chair shall notify the X3 Secretariat of the approval and the X3 Secretariat shall issue a check for payment of the invoice. X3T13 shall not authorize payment of an invoice which would exceed the balance in the Editors Fund.

Editing Authorization: X3T13 may contract editing work on approved projects as deemed appropriate by the Technical Committee providing such contracted work does not exceed the funds available in the Editor Fund.