

**Accredited Standards Committee
NCITS, Information Processing Systems**

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Accredited Standards Committee
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Reply to: T10 Chairman

Procedure for Funding T10 Technical Editors

Abstract: The volume of work in T10 exceeds the capacity and capabilities of volunteer technical editors. This procedure provides funding for paid editors to support the development and publication efforts within T10. The funds are collected by adding a nominal surcharge to the T10 subscription fee and placed in the Editors Fund account. Funds are distributed to the paid editors by the NCITS Secretariat upon approval of an invoice by T10.

Enactment: This procedure shall be enacted upon approval by NCITS. Upon enactment, the NCITS Secretariat shall establish accounting procedures to collect and administer the Editors Fund.

Funds Collection: The NCITS Secretariat shall maintain the Editors Fund. A surcharge of \$50.00 shall be added to the NCITS T10 subscription fee. The funds collected from this surcharge shall be accumulated in the Editors Fund. Monies remaining in the Editors Fund at the end of the year shall be rolled over into the Editors Fund for the next year. T10, with NCITS approval, may adjust the amount of the surcharge to the T10 membership fee from year to year to reflect anticipated editing workload.

Funds Accounting: The NCITS Secretariat shall report the status of the Editors Fund to T10 annually and whenever the NCITS Secretariat receives an invoice for editing work.

Funds Distribution: Upon receipt of a written invoice for editing work, the NCITS Secretariat shall notify the T10 Chair providing a copy of the invoice and the current balance in the Editors Fund. The T10 Chair shall either add an item to the agenda of the next NCITS meeting or issue a letter ballot to authorize payment of the invoice. Upon NCITS approval of the invoice, the T10 Chair shall notify the NCITS Secretariat of the approval and the NCITS Secretariat shall issue a check for payment of the invoice. T10 shall not authorize payment of an invoice that exceeds the balance in the Editors Fund.

Editing Authorization: T10 may contract editing work on approved projects as deemed appropriate by the Technical Committee providing such contract work does not exceed the funds available in the Editor Fund.