

Accredited Standards Committee*
X3, Information Technology

Doc. No.: X3T10/97-003R0

Date: January 16, 1997

Project:

Ref. Doc.:

Reply to: John Lohmeyer
(719) 533-7560

Dear Sir or Madam,

Your membership on X3T10 is in jeopardy due to your failure to attend two out of the last three successive meetings. My records indicate that your organization's recent attendance at plenary meetings is as shown on the second page of this letter. If you believe that my records are in error, please contact me. In accordance with the X3/SD-2, Organization, Rules and Procedures of X3 (section 4.2.6) "*Voting members of X3 and its subgroups shall be terminated under the following conditions:*

- a) *The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:*
- (1) *attend two out of three successive meetings, in which case the membership shall be terminated if not represented at the next meeting; or*
 - (2) *return ballots from two successive mailings, in which case the membership shall be terminated if the next ballot is not returned.*

An organization fails to perform an above action when none of the organization's representations perform the action.

- (b) *The voting membership will be canceled by the X3 Secretariat for failure to pay appropriate service fees within the time specified by the X3 Secretariat.*

X3 or its subgroups may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.

If your membership is in jeopardy specified in a) (1) above, and you allow your membership to lapse, you can re-obtain voting membership by attending two of three consecutive X3T10 meetings.

Please note: It is possible for an organization to be in jeopardy two meetings in a row. I am often asked about this. If your organization attended regularly up to meeting n and then missed two meetings, it would be in jeopardy at meetings n+3 and n+4 even if your organization attended meeting n+3.

X3T10 will meet next on Thursday afternoon and evening, March 13, 1997 beginning at 1:00 PM, in San Diego, CA at the HYATT ISLANDIA on San Diego's Mission Bay (619-224-1234).

Please mention **X3T10** when making hotel reservations. Additional information regarding this meeting is contained at the front of the committee mailing.

Sincerely yours,



John B. Lohmeyer, Chair X3T10

cc: Ms. Katrina Gray, X3 Secretariat

*Operating under the procedures of The American National Standards Institute.

X3 Secretariat, Information Technology Industry Council (ITI)

1250 Eye Street NW, Suite 200, Washington, DC 20005-3922

Email: x3sec@iti.nw.dc.us Telephone: 202-737-8888 FAX: 202-638-4922

Jan 16, 1997 -- X3T10 Attendance Report

Organization	Name	S	Sep 96	Nov 96	Jan 97
Ancot Corp.	Mr. Jan V. Dedek	P			
Ancot Corp.	Mr. Gary Porter	A		1	
Circuit Assembly Corp.	Mr. Ian Morrell	P			
Circuit Assembly Corp.	Mr. Dennis Lang	A	1		
Honda Connectors	Mr. Thomas J. Kulesza	P			1
Honda Connectors	Mr. Terry Enright	A			
Oak Technology, Inc.	Mr. Anthony E. Pi one	P	1		
Oak Technology, Inc.	Mr. Wayne Baldwin	A#			
Oak Technology, Inc.	Mr. Jack Chen	A#			
Oak Technology, Inc.	Mr. Robin Freeze	A#			
Oak Technology, Inc.	Mr. Mike Hetzel	A			
Panasonic Technologies, Inc	Mr. Stephen F. Heil	P	1		
Panasonic Technologies, Inc	Dr. Aki ra James Mi ura	A			
Silicon Systems, Inc.	Mr. Dave Guss	P			1
Silicon Systems, Inc.	Mr. Stephen G. Finch	A			
Sony Electronics, Inc.	Mr. Mike Yokoyama	P			1
SyQuest Technology, Inc.	Mr. Patrick Mercer	P			1
SyQuest Technology, Inc.	Mr. Brian McKean	A			

18 people from 8 organizations

Status Key (S): P - Principal
 A, A# - Alternate
 O - Observer
 V - Visitor
 R - Replaced
 T - Terminated