

## **Accredited Standards Committee**

### **X3, Information Technology\***

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X3T10

X3T11

X3T12

Subject: Memorandum of Understanding (MOU) Concerning ISO/IEC JTC 1/SC 25/WG 4 TAG Operation

The TAG responsibility for ISO/IEC JTC 1/SC 25/WG 4 was assigned to X3T9 through December 1993. Although there had been no formal vote completed on the assignment of the TAG responsibility with the closing of X3T9, the logical assumption has been to assign those WG 4 projects which have X3 equivalent projects to X3T10, X3T11, or X3T12 according to which TC was assigned the X3 project. However there was not necessarily an obvious assumption as to where those matters which were not specific to a X3 project should be assigned (unless it was logical to assign them to the former X3T9 IR who was now the X3T10 IR). The purpose of this MOU is to document the logical assumption and to specifically state which group will process matters which do not have a specific X3 project assignment.

#### **ISO/IEC JTC 1/SC 25/WG 4 Projects With an Equivalent X3 Project:**

All business concerning these projects shall be processed by or under the direction of the IR of the TC assigned the X3 Project. Any correspondence an IR receives should be checked to ensure that the IR of the assigned X3 Project has been included on the distribution.

Each IR shall copy the other IR's on all correspondence, reports, and document registers concerning these projects.

#### **ISO/IEC JTC 1/SC 25/WG 4 Projects Without an Equivalent X3 Project:**

All business concerning these projects shall be processed by or under the direction of the IR of X3T10. The X3T10 IR shall determine which of the TC's should be involved in further processing of the WG 4 project. If appropriate the X3T10 IR shall request that the concerned TC initiate a request to have a X3 Project assigned.

The X3T10 IR shall copy the other IR's on all correspondence, reports, and document registers concerning these projects.

\*Operating under the procedures of The American National Standards Institute.

X3 Secretariat: Information Technology Industries Council (ITI)

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**General ISO/IEC JTC 1/SC 25/WG 4 Business:**

All general business not directly related to a specific project shall be processed by or under the direction of the IR of X3T10. The X3T10 IR shall consult as appropriate with the other TC IR's on these matters. Examples of such general business items are processing of agenda, minutes review, delegation documentation including delegation reports, etc. While the X3T10 IR processes the delegation documentation, the selection of delegates to be nominated are made by each of the TC's keeping in mind the need to not have an excessively large delegation.

The X3T10 IR shall copy the other IR's on all correspondence, reports, and document registers concerning these general business items.

### **Approval and Revision of this MOU:**

This MOU shall be approved by a vote of each of the TC's as indicated by the officer's signatures below. However the need to revise (including terminate) this MOU may be indicated by the vote of any of the TC's. In this event the MOU is not in force until each of the TC's votes to approve to a new or revised MOU.

John Lohmeyer  
X3T10 Chair

Roger Cummings  
X3T11 Chair

Gene Milligan  
X3T12 Chair

Gene Milligan  
X3T10 IR

Horst Truestedt  
X3T11 IR

Gene Milligan  
X3T12 Acting IR

cc:

Kate McMillan      X3 Secretariat