

**InterNational Committee for Information Technology Standards**

INCITS Secretariat, Information Technology Industry Council (ITI)  
1250 Eye St. NW, Suite 200, Washington, DC 20005  
Telephone 202-737-8888; Fax 202-638-4922;  
Email: [incits@itic.org](mailto:incits@itic.org)

---

Doc:	in040088
Date:	January 30, 2004
Project:	Standards Processing - 5 year maintenance
Reply to:	Deborah J. Spittle, 202-626-5746, <a href="mailto:dspittle@itic.org">dspittle@itic.org</a>
To:	Mr. John Lohmeyer, Chair, INCITS/T10
cc:	Mr. Terry Nelson

Dear INCITS/T10 Members:

Subject: 2004 Five-Year Maintenance Review of INCITS Standards

In accordance with ANSI and INCITS policy, action must be taken during the four-year anniversary of a standard's approval date to either reaffirm or withdraw the standard. Should the review result in a recommendation to revise a standard, a project proposal describing the proposed revision should be submitted with the recommendation to reaffirm, pending revision. If a standard is currently under revision, the customary four-year action would be reaffirmation of the current standard, pending completion of the revision.

Five-year maintenance actions should be completed (including a 45-day public review and 30-day INCITS letter ballot, followed by the 14-day request for BSR-9 approval) before the end of the year (December 2004).

According to the records of the INCITS Secretariat, the INCITS/T10 should review the attached list of standards and forward a recommendation to reaffirm or withdraw each standard. This review should include any associated amendments and corrigenda.

Each recommendation may be approved (2/3 rule) by letter ballot. Additionally, for approvals (2/3 rule) conducted at a meeting, a withdrawal or archival (stabilize) recommendation is by roll-call vote and a reaffirmation recommendation is by meeting vote. Upon approval by the INCITS/T10, the recommendation should be forwarded to the INCITS Secretariat for action by **April 1, 2004**.

Your expeditious action is appreciated. If you have questions or concerns, please contact Deborah J. Spittle at [dspittle@itic.org](mailto:dspittle@itic.org), or 202-626-5746.

Sincerely,

Deborah J. Spittle  
Associate Manager, Stds. Processing, INCITS

---

**Attachment****INCITS Standards Maintenance (2004 Action)**

---

TC: **T10 - SCSI storage interfaces**

Liaison: **Mr. Nelson**

Project: 375 - M

Standard INCITS 131 :1994 [R1999]

Title: Small Computer System Interface - 2 (SCSI-2)

Status: TC notified of maintenance requirement in [in040088](#). TC recommendation due 04/01/04.

---