Dear INCITS/T10 Members:

Subject: 2004 Five-Year Maintenance Review of INCITS Standards

In accordance with ANSI and INCITS policy, action must be taken during the four-year anniversary of a standard's approval date to either reaffirm or withdraw the standard. Should the review result in a recommendation to revise a standard, a project proposal describing the proposed revision should be submitted with the recommendation to reaffirm, pending revision. If a standard is currently under revision, the customary four-year action would be reaffirmation of the current standard, pending completion of the revision.

Five-year maintenance actions should be completed (including a 45-day public review and 30-day INCITS letter ballot, followed by the 14-day request for BSR-9 approval) before the end of the year (December 2004).

According to the records of the INCITS Secretariat, the INCITS/T10 should review the attached list of standards and forward a recommendation to reaffirm or withdraw each standard. This review should include any associated amendments and corrigenda.

Each recommendation may be approved (2/3 rule) by letter ballot. Additionally, for approvals (2/3 rule) conducted at a meeting, a withdrawal or archival (stabilize) recommendation is by roll-call vote and a reaffirmation recommendation is by meeting vote. Upon approval by the INCITS/T10, the recommendation should be forwarded to the INCITS Secretariat for action by April 1, 2004.

Your expeditious action is appreciated. If you have questions or concerns, please contact Deborah J. Spittle at dspittle@itic.org, or 202-626-5746.

Sincerely,

Deborah J. Spittle
Associate Manager, Stds. Processing, INCITS

Attachment

INCITS Standards Maintenance (2004 Action)

TC: T10 - SCSI storage interfaces
Liaison: Mr. Nelson
Project: 375 - M
Standard INCITS 131 :1994 [R1999]
Title: Small Computer System Interface - 2 (SCSI-2)
Status: TC notified of maintenance requirement in in040088. TC recommendation due 04/01/04.