

Accredited Standards Committee\*  
InterNational Committee for Information Technology Standards (INCITS)

**Doc. No.:** T10/02-295r0

**Date:** July 22, 2002

**Reply to:** John Lohmeyer  
(719) 533-7560

Dear Sir or Madam,

Your membership on the T10 Technical Committee is in attendance jeopardy. My records indicate that your organization's recent attendance at T10 plenary meetings is as shown on the second page of this letter. If you believe that my records are in error, please contact me. In accordance with section 4.2.6 of the INCITS/SD-2, "Organization, Rules and Procedures of INCITS" (<http://www.incits.org/sd2rev7c1.htm>):

*"Voting members of INCITS and its subgroups shall be terminated under the following conditions:*

- a) *The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:*
- (1) attend two out of three successive meetings, in which case the membership shall be terminated if not represented at the next meeting; or*
  - (2) return two out of three successive non accelerated letter ballots if the next non accelerated letter ballot (identified by LB number) after the warning is not returned,*
- or*
- in the case of INCITS Executive Board letter ballots, return 80% of the total letter ballots (non accelerated) closing during the present calendar quarter, in which case the membership shall be terminated if the member fails to return at least 80% of the total letter ballots (non accelerated) closing during the subsequent quarter.*

*An organization fails to perform an above action when none of the organization's representatives performs the action.*

- b) *Voting and advisory memberships shall be canceled by the INCITS Secretariat for failure to pay appropriate service fees within the time specified by the INCITS Secretariat.*

*INCITS or its subgroups may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.*

*The membership criteria in item a) (1) and item b) above do not apply to Maintenance TCs (see item 3.11).*

*An organization that has had its voting membership terminated shall re-establish membership in accordance with 4.2.2 and 4.2.3. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be assessed. "*

New members are required to attend one of the next two meetings following their initial meeting. From 4.2.3.1.4, "Failure to attend one of those two successive meetings constitutes withdrawal of the application for voting membership".

Your organization's voting membership is in jeopardy for one of the above reasons [4.2.6 a) (1)] or [4.2.3.1.4]. If your organization does not attend the next T10 meeting (see <http://www.t10.org/meeting.htm>), your organization's voting privileges will be terminated.

**Please note: It is possible for an organization to be in jeopardy two meetings in a row.** I am often asked about this. If your organization attended regularly up to and including meeting n and then missed two consecutive meetings (n+1 and n+2), it would be in jeopardy at meetings n+3 and n+4 even if your organization attended meeting n+3.

Sincerely yours,



\* Operating under the procedures of The American National Standards Institute.

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John Lohmeyer, Chair T10

cc: Ms. Monica Vago, NCITS Secretariat

T10 Attendance Jeopardy Report -- 2002/07/22

Organization	Name	S	Mar 02	May 02	Jul 02
Andiamo Systems, Inc.	Dr. Claudio DeSanti	P			X
Andiamo Systems, Inc.	Mr. Fabio Maino	A			
Conexant/Mindspeed	Mr. George Eisler	P		X	
KnowledgeTek, Inc.	Mr. Dennis Moore	P			X
Silicon Image	Mr. Mark O'Dell	P			
Silicon Image	Mr. Edward Haske	A			X
Western Digital Corporation	Mr. Tom Hanan	P		X	

7 People from 5 Organizations

Status Key (S): P - Principal  
 A, A# - Alternate  
 AV - Advisory Member  
 V - Visitor  
 R - Replaced  
 T - Terminated