

Accredited Standards Committee*
InterNational Committee for Information Technology Standards (INCITS)

Doc. No.: T10/02-062r0

Date: January 24, 2002

Reply to: John Lohmeyer
(719) 533-7560

Dear Sir or Madam,

Your membership on T10 is in jeopardy due to your failure to attend two out of the last three successive meetings. My records indicate that your organization's recent attendance at plenary meetings is as shown on the second page of this letter. If you believe that my records are in error, please contact me. In accordance with the X3/SD-2, Organization, Rules and Procedures of INCITS (section 4.2.6) "*Voting members of NCITS and its subgroups shall be terminated under the following conditions:*

- a) *The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:*
- (1) attend two out of three successive meetings, in which case the membership shall be terminated if not represented at the next meeting; or*
 - (2) return two out of three successive non accelerated letter ballots if the next non accelerated letter ballot (identified by LB number) after the warning is not returned,*
- or*
- in the case of NCITS letter ballots, return 80% of the total letter ballots (non accelerated) closing during the present calendar quarter, in which case the membership shall be terminated if the member fails to return at least 80% of the total letter ballots (non accelerated) closing during the subsequent quarter.*

An organization fails to perform an above action when none of the organization's representatives performs the action.

- b) *Voting and advisory memberships shall be canceled by the NCITS Secretariat for failure to pay appropriate service fees within the time specified by the NCITS Secretariat.*

NCITS or its subgroups may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.

The membership criteria in item a) (1) and item b) above do not apply to Maintenance TCs (see item 3.11).

An organization that has had its voting membership terminated shall re-establish membership in accordance with 4.2.2 and 4.2.3. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be assessed. "

If your membership is in jeopardy specified in a) (1) above, and you allow your membership to lapse, you can re-obtain voting membership by attending two of three consecutive T10 meetings.

Please note: It is possible for an organization to be in jeopardy two meetings in a row. I am often asked about this. If your organization attended regularly up to meeting n and then missed two meetings, it would be in jeopardy at meetings n+3 and n+4 even if your organization attended meeting n+3.

T10 will meet next on Thursday, March 14, 2002 beginning at 9:00 AM, in Dallas, TX at the Crowne Plaza Suites Hotel (972-233-7600). Please mention **T10** when making hotel reservations. Additional information regarding this meeting is in the committee mailing.

Sincerely yours,



John B. Lohmeyer, Chair T10

cc: Ms. Monica Vago, NCITS Secretariat

T10 Attendance Jeopardy Report -- 01/24/02

Organization	Name	S	Sep 01	Nov 01	Jan 02
Ancot Corp.	Mr. Bart Raudebaugh	P		X	
Ancot Corp.	Mr. Ward Winburn	A			
Congruent Software, Inc.	Mr. Peter Johansson	P		X	
Exabyte Corp.	Mr. Joe Breher	P			X
Exabyte Corp.	Mr. Carl Mozingo	A			
General Dynamics	Mr. Nathan Hastad	P		X	
General Dynamics	Mr. Tim Mackley	A			
Pirus Networks	Mr. Charles Binford	P		X	
Woven Electronics	Mr. Doug Piper	P		X	
Woven Electronics	Mr. Tom Browning	A			

10 People from 6 Organizations

Status Key (S): P - Principal
 A, A# - Alternate
 O - Observer
 V - Visitor
 R - Replaced
 T - Terminated