

Accredited Standards Committee
National Committee for Information Technology Standards (NCITS)

Doc. No.: T10/01-284r0

Date: September 18, 2001

Reply to: John Lohmeyer
(719) 533-7560

[Please see the note on the next page]

Dear Sir or Madam,

Your membership on T10 is in jeopardy due to your failure to attend two out of the last three successive meetings. My records indicate that your organization's recent attendance at plenary meetings is as shown on the second page of this letter. If you believe that my records are in error, please contact me. In accordance with the X3/SD-2, Organization, Rules and Procedures of NCITS (section 4.2.6) "*Voting members of NCITS and its subgroups shall be terminated under the following conditions:*

- a) *The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:*
- (1) attend two out of three successive meetings, in which case the membership shall be terminated if not represented at the next meeting; or*
 - (2) return two out of three successive non accelerated letter ballots if the next non accelerated letter ballot (identified by LB number) after the warning is not returned,*
- or*
- in the case of NCITS letter ballots, return 80% of the total letter ballots (non accelerated) closing during the present calendar quarter, in which case the membership shall be terminated if the member fails to return at least 80% of the total letter ballots (non accelerated) closing during the subsequent quarter.*

An organization fails to perform an above action when none of the organization's representatives performs the action.

- b) *Voting and advisory memberships shall be canceled by the NCITS Secretariat for failure to pay appropriate service fees within the time specified by the NCITS Secretariat.*

NCITS or its subgroups may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.

The membership criteria in item a) (1) and item b) above do not apply to Maintenance TCs (see item 3.11).

An organization that has had its voting membership terminated shall re-establish membership in accordance with 4.2.2 and 4.2.3. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be accessed. "

If your membership is in jeopardy specified in a) (1) above, and you allow your membership to lapse, you can re-obtain voting membership by attending two of three consecutive T10 meetings.

Please note: It is possible for an organization to be in jeopardy two meetings in a row. I am often asked about this. If your organization attended regularly up to meeting n and then missed two meetings, it would be in jeopardy at meetings n+3 and n+4 even if your organization attended meeting n+3.

T10 will meet next on Thursday, November 8, 2001 beginning at 9:00 AM, in Seaside, CA at the Embassy Suites on Monterey Bay (831-393-1115).

Please mention **T10** when making hotel reservations. Additional information regarding this meeting is in the committee mailing.

Sincerely yours,



John B. Lohmeyer, Chair T10

cc: Ms. Monica Vago, NCITS Secretariat

PLEASE NOTE: Due to the airline shutdown because of terrorist attack on September 11th, T10 voted to retain the Genroco and Iomega memberships in spite of their nonattendance. If your organization is unable to attend the November meeting and you are in jeopardy because you were unable to attend the September meeting, please let me know. I will be glad to make a similar motion.

Organization	Name	S	May 01	Jul 01	Sep 01
Amphenol Interconnect	Mr. Michael Wingard	P			X
Amphenol Canada Corp.	Ms. Bonnie Rose	T			
Ancot Corp.	Mr. Bart Raudebaugh	P			
Ancot Corp.	Mr. Ward Winburn	A		X	
Cisco Systems, Inc.	Mr. David Peterson	P			X
Congruent Software, Inc.	Mr. Peter Johansson	P		X	
General Dynamics	Mr. Nathan Hastad	P			
General Dynamics	Mr. Tim Mackley	A		X	
Genroco, Inc.	Mr. Donald Woelz	P			
Iomega Corp.	Mr. Tim Bradshaw	P			
Iomega Corporation	Mr. David L. Jolley	A#			
Iomega Corp.	Mr. Darrell Redford	A			
KnowledgeTek, Inc.	Mr. Dennis Moore	P		X	
Ophidian Designs	Mr. Edward A. Gardner	P		X	
Troika Networks, Inc.	Mr. William C. Terrell	P			X
Troika Networks, Inc.	Mr. Rick Casaly	A			

16 People from 10 Organizations

Status Key (S): P - Principal
 A, A# - Alternate
 O - Observer
 V - Visitor
 R - Replaced
 T - Terminated