

IT/00-0129

NCITS

Information Technology Industry Council (ITI)
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ACTION REQUESTED

Date: February 28, 2000

Date Due: May 30, 2000

Ref. Docs:

Reply to: Jennifer T. Garner

Phone: (202) 626-5737

email: jgarner@itic.org

To: Mr. John Lohmeyer and the Members of NCITS/T10

From: Jennifer T. Garner, NCITS

Subject: CALL FOR VOLUNTEERS - Chairman - NCITS/T10, I/O Interface - Lower Level

The term of office of the current NCITS/T10 Chairman, Mr. John Lohmeyer, will expire in July 2000. In order to allow all members of NCITS/T10 an opportunity to serve in this capacity, we are issuing this call for volunteers to close on **May 30, 2000**.

Any member of the NCITS Subgroup is welcome to volunteer to serve. Before one considers doing so, however, the commitment in time and responsibilities should be considered. Officers must actively support the administrative structure that ensures due process to all participants, assists in reaching consensus and protects the accreditation of the entire system. [There is no limit to the number of terms an individual may serve. There is a rule prohibiting one individual from being appointed to two or more offices of the same committee simultaneously.]

The [NCITS/SD-2](#), Organization, Rules and Procedures of NCITS, generally describes officers' responsibilities, and a more detailed list of duties has been compiled in the [NCITS/SD-8](#), Officers' Reference Manual.

Those willing to make this commitment must submit three written statements in support of their candidacy:

1. A one-page statement of experience, indicating the volunteer's expertise in the subgroup's program of work, voluntary standards efforts, committee experience and leadership abilities (to be forwarded to the NCITS Subgroup for an advisory ballot if there is more than one candidate).
2. A statement of management support for a three-year term on company letterhead acknowledging the additional workload, financial resources and duties required of an officer over and above that of a technical participant.

The statement of management support for the three-year term is a good faith commitment, not a legal binding commitment. If future circumstances require the applicant to resign from the office before the term has been fulfilled, this will be accepted without prejudice.

3. A statement as to whether or not the candidate is a representative of a U.S. domiciled organization.

Any supplemental materials will be forwarded along with the advisory ballot to NCITS, which appoints all NCITS Subgroup officers. The statements from candidates wishing to serve in the above referenced position on the NCITS Subgroup should be sent to the attention of Jennifer Garner no later than **May 30, 2000**.